



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE OF EDUCATION, BURDWAN
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No:32

Date:-03.10.2026

NOTICE

Subject: Submission of verified service, pay fixation records, and arrear calculation sheets for disbursement of Arrear Dearness Allowance (DA) for the period from 01.04.2008 to 31.12.2015 in terms of Finance Department Notification No. 3556-F(P2) dated 23.09.2026.

Ref: Government of West Bengal, Finance Department (Audit Branch) Notification No. 3556-F(P2) dated 23/09/2026 read with Notification No. 996-F(P2) and 997-F(P2) dated 13/03/2026 and issued corrigendum.

In pursuance of the Government of West Bengal, Finance Department Notification No. 3556-F(P2) dated 23/09/2026 regarding the release of arrear Dearness Allowance for the period from 1st April 2008 to 31st December 2015, all concerned are hereby notified to submit the following self-attested photocopies of documents to the Office of the undersigned within one (1) month, along with the duly filled-in Arrear Claim Statement in Excel format:

1. Date of joining & Service Authentication:

First appointment letter, joining report, service confirmation order, and relevant Service Book extracts showing unbroken service tenure.

2. Higher Qualification (M.Phil./Ph.D.) Credentials & Fixation Orders:

Ph.D. / M.Phil Degree Certificate/Award Notification indicating the official date of award, along with the Pay Fixation Orders granting non-compounded advance increments for Ph.D. (5/3/2 increments as applicable) or M.Phil (2/1 increments).

3. Career Advancement Scheme (CAS) Orders & Corresponding Fixation Orders:

All CAS placement / promotion orders (e.g., AGP 6000 to 7000 [Stage 1 to 2], AGP 7000 to 8000 [Stage 2 to 3], AGP 8000 to 9000 [Stage 3 to 4 / Associate Professor]) effective on or before 31.12.2015, accompanied by the corresponding Pay Fixation memos.

4. Statements of Arrear Related to CAS / Pay Re-fixation:

Drawal/disbursement certificates or arrear calculation sheets showing payment of arrears resulting from retrospective CAS promotions, annual increments, or revised pay fixations during the relevant period.

5. Previous Due-Drawn Statements (2016–2019 Adjustment):

Certified Due-Drawn and disbursement statements of Arrear DA already drawn/disbursed under Notification No. 996-F(P2) and 997-F (P2) dated 13/03/2026 and issued corrigendum, for accurate adjustment as mandated under Clause 2 & 3 of No. 3556-F(P2).

6. Income Tax Details (TDS Compliance):

The income tax of the concerned incumbents will be deducted as per clause 6 of the G.O. No. 3556-F(P2) dated 23.09.2026.

Timely cooperation from all concerned is requested to ensure error-free preparation and processing of bills in anticipation of Treasury allotment.



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